Outlook

http://www.hostingmania.rs



Upustvo za podešavanje Outlook e-mail klijenta.

Da bi Outlook bio pravilno konfigurisan morate uneti podatke vezane za Vaš account koji ste prethodno definisali u okviru Vašeg control panela.

1. Pokrenite Outlook.

2. Ako Outlook pokrećete prvi put nakon instalacije, pokrenuće se tzv. **Internet Connection Wizard**, odnosno niz prozora koji vam pomažu da upišete potrebne podatke i samim tih ispravno konfigurišete Vaš mail nalog.

Ako ste već koristili Outlook, izaberite opciju **Tools** pa **E-mail Accounts**. Zatim kliknite na opciju **Add a new e-mail account**.

E-mail Accounts		×
	This wizard will allow you to change the e-mail accounts and directories that Outlook uses. E-mail	
	 Add a new e-mail account View or change existing e-mail accounts Directory Add a new directory or address book View or change existing directories or address books 	
	< Back Next > Close	

Klikom na dugme "**Next >**" otvorice Vam se prozor kao na slici ispod gde je potrebno da izaberete opciju **POP3.**

E-mail Accounts	×
Server Type You can choose the type of server your new e-mail account will work with.	N/2
C Microsoft Exchange Server	
Connect to an Exchange server to read e-mail, access public folders, and shar documents.	e
 PUP3 Connect to a POP3 e-mail server to download your e-mail. 	
Connect to an IMAP e-mail server to download e-mail and synchronize mailbox folders.	
С нттр	
Connect to an HTTP e-mail server such as Hotmail to download e-mail and synchronize mailbox folders.	
C Additional Server Types	
Connect to another workgroup or 3rd-party mail server.	
< Back Next >	Cancel

Kliknite na dugme "**Next >**".

3. Prvi korak je da u prozoru **Your Name** upišete svoje ime i prezime, email adresu, podesavanja za POP3 i SMTP server kao i email adresu u polje username i password koje ste uneli u Cpanel-u prilikom kreiranja mailbox-a.

User Informat	ion	Server Information	
<u>(</u> our Name:	Vaše ime	Incoming mail server (POP3):	pop3.vasdomen
E-mail Address:	user@vasdomen	Outgoing mail server (SMTP):	smtp.vasdomen
.ogon Informa	ation	Test Settings	
User Name: user@vasdomen Password: ******		After filling out the information recommend you test your acco button below. (Requires netwo	n on this screen, we ount by clicking the ork connection)
Log on using Authentication	Secure Password	Test Account Settings	More Settings

Outlook

Zatim kliknite na dugme "More Settings" i otvorite tab (karticu) "Outgoing Server".

Internet E-mail Settings X
General Outgoing Server Connection Advanced
☑ My outgoing server (SMTP) requires authentication
Use same settings as my incoming mail server
C Log on using
User Name:
Password:
Remember password
Log on using Secure Password Authentication (SPA)
C Log on to incoming mail server before sending mail
OK Cancel

Potrebno je da opciju **"My outgoing server (SMTP) requires authentication**" čekirate (zakvačite). Zatim kliknite na dugme **"OK".** Klikom na dugme next otvoriće se prozor kao na slici ispod što znači da ste uspešno izvršili konfiguraciju vašeg mail klijenta.



9. Sada nakon ovih podešavanja Vaš email klijent je spreman za razmenu elektronske pošte.

Iskreno se nadamo da smo Vam pomogli ovim upustvom u slučaju da imate problema sa podešavanjem Vaseg e-mail klijenta kontaktirajte nasu tehničku podršku na email: podrska@hostingmania.rs.